

**Raskob Parent Association Meeting Wednesday,
September 5, 2012
Library – Raskob School**

The meeting was called to order at 8:40 AM.

Introductions of:

Marta Senz (RPA President), Doug Senz (RPA Secretary), John Aronis (RPA Treasurer), Pam Rich Rosen (RPA VP-Family Support and Resources), Rachel Sing (RPA VP-Fundraising), Lisa Harper (RPA VP-Communications), Kim Van Hoesen (RPA VP-Academic Life) Marjorie Stumper-Kern, Karen Degalen, Jessica Baiocchi (Raskob Admissions Director), Elise Stewart, Zondra Howe, Alison Heyman and Marianne Mitosinka.

The minutes of the June 6, 2012 meeting were circulated. It was moved (R. Sing) and seconded (K. Van Hoesen) to approve the minutes and they were approved unanimously.

Book Fair Update (Alison Heyman) reported that the library will be set up on September 10 and the book faire will run Tuesday, September 11 through Thursday, September 13. She noted that parents are still needed to help with packing up on Thursday. Kim van Hoesen noted that Signup Genius will be used to help get volunteers. There was a question about whether students would be allowed to come to the book faire on Tuesday; Jessica Baiocchi said students would be able to preview all day Tuesday. Alison thought that it would be helpful to get feedback regarding what types of books students like. Rachel Sing will be getting out advertising fliers, making sure that notes go home to announce the book faire

and making sure there is a sign on the board in the Raskob parking lot. Jessica said that the book faire hours might be extended on Wednesday, Back to School Night, due to the teacher presentation.

President's Report: Marta Senz said that the board needs to designate two meetings each year to be general meetings. One is to introduce the executive team; the other is to review the final budget. The question came up as to whether this meeting was a general meeting. It was decided to designate the November 7, 2012 meeting and the May 1, 2012 meeting as general meetings. The question of what constitutes a quorum at a RPA meeting came up. There was much discussion, but it was agreed that ten per cent of the number of Raskob students would be quorum. It was moved (P. Rich) and seconded (Lisa Harper) that the general membership number would equal the student population for the purposes of determining a quorum. The RPA bylaws will be amended at the November meeting to reflect this.

Marta said that she would follow up on the June retreat with an email.

Treasurer's Report: (John Aronis) is attached
There is a beginning balance of \$4,736.33. John had a computer glitch and the minutes of the June meeting were amended to show budget changes. Sees Candy ended up in the wrong column. It was moved (D. Senz) and seconded (R. Sing) that the report be accepted. All voted in favor.

Kim Van Hoesen (RPA VP-Academic Life) reported that all but two room parent vacancies have been filled. Room parents will

be introduced at Back to School Night. Jessica went over the schedule for the evening. She noted that the model was a free flowing, ever changing one but that the parents would follow their student's day beginning and ending with the student's advisory class. She gave a HUGE THANK YOU to Lisa Harper for organizing the Back-to-School Picnic. Kim suggested that important Raskob emails should have Raskob in the subject line. Lisa Harper reminded the group that she needed someone to take over the Thursday Notes.

Pam Rich Rosen (RPA VP-Family Support and Resources) spoke about creating support and chat opportunities for Raskob parents. She noted that previous groups at Raskob had provided fabulous feedback. There was discussion of starting a Yahoo group. Lisa Harper will work to add parent resources to the RPA web site.

Rachel Sing (RPA VP-Fundraising) distributed a spread sheet that documented the fundraising efforts for the Fall, 2012 and noted that there would be chances for parents to sign up at Back-to-School Night. Dayna Broussard is heading up: Escript, Lucky cards, Sees Candy and bulbs. A Spirit Wear Committee was formed and it was moved (Lisa Harper), seconded (Pam Rich Rosen) and approved to spend \$2,000.00 on spirit wear.

Director's Report (Jessica Baiocchi for Edee)

Jessica reported that yoga balls had been ordered. She went over the schedule for Back-to-School Night. The Fall Clean Up Day is on the calendar for November 2, 2012, but she cannot attend. Kim Van Hoesen will head it up and will be assisted by Marianne Mitosinka.

Room reservations for RPA meetings needed to be scheduled further in advance; Marta will check with Dayna and make sure future RPA meeting dates get booked for the California Room on the campus of Holy Names. Teacher appreciation is coming up and that will be coordinated with room parents. Birthday recognition will be assigned by grade level.

New Business:

Marta brought up the concept of student focused service projects for Raskob (i.e., recycling of bottles, cans, and ink cartridges) and this will be discussed at the next meeting. It was also suggested that a compost pile be started.

Marianne Mitosinka had some concerns that she wanted to share with the RPA: the lack of communication from ASP when classes and/or activities were cancelled; class supply lists that had supplies that were not needed; the need for extra gym shoes. She was concerned about the dearth of playground equipment for students to use during recess and lunch and that the middle school students were using the basketball court during the elementary school lunch break. She felt that the elementary school PE classes needed to be divided differently so that the bigger students were not with the smaller kids. Marianne also had questions about seismic safety at Raskob especially as it pertained to bookcases and light fixtures being secure. Jessica gave a quick update on recent remodeling at Raskob, said she would check into ASP communication and scheduled a meeting with Marianne so that they could talk further.

The meeting was adjourned at 10:02 AM.

Submitted by,

Doug Senz, RPA Secretary