

## Minutes of the RPA Meeting on June 4, 2014

**Attendees:** Marjorie Stamper-Kurn, Anne Schreiner, Bridget Rivezzo, Edee Ben Ari, Karen Cevallos, Amy Cassidy, Deborah Von Eckhardt, Karen Kelly and Marianne Mitosinka.

**Minutes:** The minutes of the last meeting were approved.

**Comments from the Raskob Administration:** Last night was Awards Night and it went well. The potluck hosted by the RPA was good and the students and families enjoyed the event. Graduation will be on Monday, June 9<sup>th</sup> and the last day of school is June 11<sup>th</sup>. The staff is very pleased about the purchase of the Kindles, Chromebooks, Chromebook cart and lunch tables and thanks the RPA.

**Treasurer's Report:** Due to the significant purchases for Raskob this year mentioned above, reserves at the end of this school year will be lower than usual, about \$1,500. We decided to do this so that we could provide the school with the requested technology and lunch tables. We will need to focus on dues collection at the beginning of next year in order to replenish our funds.

**Recruiting:** A number of our existing officers have agreed to serve another year in their positions: Marianne Mitosinka, President; Anne Schreiner, Treasurer; Bridget Rivezzo, VP Communications; and Marjorie Stamper-Kurn, VP Family Services and Support. We still need a Secretary, VP Fundraising and a VP of Academic Affairs. Julie Porte Vega has agreed to be the room parent coordinator, a key job. Julie will also co-chair the Book Fair along with Carla Dartis. Amy Cassidy and Deborah Von Eckhardt will assist Marjorie in organizing the quarterly coffees and parent education. Karen Cevallos will moderate the Google Group. We can send out a ballot including the open positions either in the next week or at the beginning of the next school year. We may be able to get more volunteers to fill the open positions at the welcome coffee.

**Summer Board Retreat:** We need to find some dates for the board and other key RPA members to meet during the summer. Priorities will be set for the 2014-15 school year at this meeting. Marianne will set up a doodle poll to find dates that work for as many people as possible.

**Back to School Barbecue:** The barbecue will be held on Saturday, August 23<sup>rd</sup> from 4 to 7 pm at Lake Temescal. Anne Schreiner and Karen Kelly agreed to be the organizers. Anne will get the information to Bridget so that potluck sign-ups and reminders can be sent out to returning and new families.

**Google Group:** Karen Cevallos agreed to be the moderator of the new RPA Google Group. Bridget and Marjorie will work to get the group set up and get it started, hopefully during the summer.

**Review of RPA Performance in 2013-14:** Overall, people were pleased with how much the group accomplished. Communications were vastly improved with the new Raskob Notes. Fundraising was effective and an impressive amount of new technology and lunch tables were donated to the school. An area of improvement is in recruiting more families to actively participate in the RPA. Suggestions included making a big push at the new parent lunch and at the welcome barbecue. We will use name tags more effectively: blue for board and active members, red for general members and a star for new families. We can seek out the new families at events and talk about the RPA while also offering to answer any of their questions. Members can seek out board and active members with the blue name tags and ask questions about RPA. We will also try to have examples of spirit wear at the early events as well as information about how to order it. We will send separate notices about open board and committee positions prior to the sign-ups at the welcome coffee on the first day of school in order to increase interest in and awareness of the open positions.

**Closing Comments:** Our next meeting will be the welcome coffee on the first day of school, August 25<sup>th</sup>. The doodle poll will be sent out within the next week to set a date for the summer board retreat. The barbecue will be on August 23<sup>rd</sup>.