

RASKOB PARENT ASSOCIATION MEETING MINUTES

June 2, 2017

Holy Names University, California Room

Meeting called to order by Co-Presidents Mark Headley & Phil Wright at 8:30am

Attendees: Mark Headley (Co-President); Phil Wright (Co-President); Edee BenAri (Co-VP Academic Life); Christine Puccio (VP of Fundraising); Tiffin Groff (Co-VP Academic Life); Lisa Scheffer (Co-VP of Family Resources and Support); Valerie Cordes (Teacher - Guest Speaker); Karen Bane; Rebecca Castelli; Jill Gorman (Secretary)

Welcome from RPA Co-Presidents Mark Headley and Phil Wright

Presentation by Valerie Cordes: Raskob Middle School Teacher

Reviewed middle school reading program.

Discussed curriculum and opportunities throughout the year for cross-curriculum teaching.

Review and approval of minutes of May 4, 2017 meeting:

Presented by Jill Gorman, Secretary *The motion was made by Lisa Scheffer to approve the minutes as presented. The motion was seconded and unanimously accepted.*

Announcements from RPA Co-Presidents: Presented by Phil Wright & Mark Headley

- Discussed reviewing Bylaws in 2017-2018
- *Discussed new family welcome basket – Jessica Baiocchi, Rebecca Castelli and Jill Gorman are working on materials.

Comments from the Raskob Administration: Edee Ben Ari, Raskob Executive Director

- Possible new families for 2017-2018 are visiting this week.
- *Last day of school breakfast – create sign up for volunteers to bring food
- Welcome Dean of Student Engagement, Donnell Thomas

Fundraising Report: Presented by Christine Puccio, VP of Fundraising

- *Christine and Mark to discuss and revise the fundraising letter
- Reviewed estimated funds raised in the Spring

Academic Life: Tiffin Groff, Co-VP of Academic Life

- Preparing for 2017-2018

Family Resources and Supports: Presented by Lisa Scheffer, Co-VP of Family Resources and Supports

- *Reaching out to new Raskob families during the summer

Additional Business: All

- Review of open board member positions for 2017-2018
- Reviewed agenda for retreat
- Discussed tentative location and times for Welcome Back BBQ

Review of Action Items: Presented by Jill Gorman, Secretary

Meeting adjourned at 9:45am

Minutes prepared by Jill Gorman

**Designates action item stated within agenda notations*