

Raskob Parent Association Meeting Minutes November 4, 2016

Meeting called to order by Co-Presidents Mark Headley and Phil Wright at 8:41am

Attendees: Mark Headley (Co-President); Phil Wright (Co-President); Edee BenAri (Raskob Executive Director); Jessica Baiocchi (Raskob Director of Admissions); Margaret Gelini (Co-VP Academic Life); Tiffin Groff (Co-VP Academic Life); Karl Cole-Friedman (Treasurer); Lisa Scheffer (Co-VP of Family Resources and Support); Colleen Broderick (Co-VP of Family Resources and Support); Jill Gorman (Secretary)

Introduction of Attendees

Welcome and comments by RPA Co-Presidents: Presented by Mark Headley & Phil Wright, RPA Co-Presidents

Review and approval of minutes of October 7, 2016 meeting: Presented by Jill Gorman, Secretary

The motion was made by Margaret Gelini to approve the minutes as presented. The motion was seconded and unanimously accepted.

Comments from the Raskob Administration: Presented by Edee Ben Ari, Raskob Executive Director, Jessica Baiocchi, Raskob Director of Admissions

- Raskob will have the Teen Esteem Assembly for the 6th-8th graders on November 10th. Discussed payment of assembly in partnership with the RPA.
- Book Fair funds to be processed. RPA t-shirt and hoodie sales will be processed separately.
- Discussion to clarify the processing of funds from RPA events.
- Health Education this week for 5th-8th graders.
- Admissions process is in full swing!
- Wish List for Fundraising:
 - Water Fountain \$3000
 - Magnetic white Board for Library \$350
 - Make-over for the staff room \$2000
 - Yard – ball stopping fence (would be installed by HNU)
- WASC visit scheduled for November 8th. A community meeting set for 3-330pm.
- Tech Professional Development scheduled for April 2017. All staff including TA's to be included in training.
- January All Staff Meeting w/TA's scheduled and topic chosen – emotional attachment for students
- High School Student Panel scheduled for Sunday, November 6th

Treasurer's Report: Presented by Karl Cole-Friedman, Treasurer

- Budget for 2016-2017 was reviewed.
- *Action Item:* Membership line item reflects all donations. Matching funds to be moved into separate line item.

- *The motion was made by Margaret Gelini to approve the budget as presented. The motion was seconded and unanimously accepted.*

Fundraising: Christine Puccio, VP Fundraising

- **See's Candy contest:** Forms are due November 17th.

Academic Life: Presented by Margaret Gelini and Tiffin Groff, Co-VPs of Academic Life

- *Action Item:* Teacher & Staff Holiday Gift – message to be sent to room parents to share with families explaining the Holiday Gift and how families can contribute.
- *Action Item:* Jessica will provide staff list to Tiffin for Holiday Gift distribution.
- Carla (book fair co-chair) reviewing final sale numbers for the book fair. 20% credit to go to school based on total sales.

Family Resources and Support: Presented by Lisa Scheffer and Colleen Broderick, Co-VPs of Family Resources and Support

- Teen Esteem Adult Presentation held on Sunday, October 23rd – 5 attendees. Discussed a YouTube presentation that could be shared with families.
- Lisa is the Raskob PEN Liaison.
- Discussed Family Resource website – in the planning stages.
- Discussed Empathy Workshop for Adults – Dyslexia Simulation – and possible topics for Living Room Chats.

Additional Business: All

- Quarterly Meeting scheduled for Friday, December 2nd – topics to be discussed.

Meeting adjourned at 9:45am

Minutes prepared by Jill Gorman